



**Public Works Committee Meeting**  
**City Hall Conference Room - October 17, 2018, 5:30 p.m.**

**MINUTES**

**Present:** Chairman Carlos Williams; Committee Member Angela Douglas; and Sylvia Young.

**Absent:** Committee Member Annie Reid; City Administrator Stephanie Jackson, and Public Works Director Reginald McBeth

**Call to Order:** Chairman Williams called meeting to order at 5:30 p.m.

**Approval of Minutes:** Councilwoman Douglas made a motion to accept September 19, 2018 Public Works Committee Minutes. Chairman Williams seconded the motion. The motion carried.

**NEW BUSINESS:**

Chairman Williams tabled discussion for the following items on agenda:

- 3A. Public Works Partnerships
- 4. Drainage and Culverts
- 5. Facility Maintenance

**Code Enforcement – Substandard Housing (Rental Inspections, Inventory Registrations, Landlord Complaints) – Policy Development & Collaboration** - Councilwoman Douglas gave the Committee a detailed report concerning an ordinance on rental housing and regulations to help with code enforcement of substandard housing. After discussion, Councilwoman Douglas made a motion to make a Rental/Housing Ordinance recommendation to Council that includes permits and business license. Chairman Williams seconded the motion. The motion carried.

**Community Outreach** – Councilwoman Douglas gave the Committee a detailed report concerning a community outreach that educates the public on city ordinances. After much discussion, Chairman Williams made a motion to make a recommendation to Council concerning a Town Hall Community meeting focusing on code enforcement. Councilwoman Douglas seconded the motion. The motion carried.

With no further discussion, Chairman Williams made a motion to adjourn meeting. Councilwoman Douglas seconded the motion. The motion carried. The meeting adjourned at 6:17 p.m.

Sincerely submitted by,

Sylvia Young