

## CITY OF CHESTER

- Finance Committee Meeting Minutes
  - Public Safety Meeting Minutes
  - Public Works Meeting Minutes
  - Properties Meeting Minutes
  - Recreation Meeting Minutes
- (check which applies)

DATE OF MEETING: July 16, 2018

PRESENT: Councilman William King, Councilwoman Annie Reid, Councilman William Killian, City Administrator Mrs. Jackson, Chief Eric Williams, Captain Travis Moore and Chief Paul Caldwell

ABSENT:

Meeting was called to order by: Councilwoman Annie Reid at 4:05 PM

1. Item Discussed: Chief Caldwell mentioned that out of a recent bond that the department has he will use some of the funds to purchase a brush truck. He is requesting more part-time employees. The budget already has funds for the department to have 18 part-time employees they are down to 12. Also, he is looking to fill the open position for a training officer. This is not a new position; however, this position became open due to the prior employee retired.

Action Taken: The board was in agreeance with the above matters

Members Who Voted For:

Members Who Voted Against:

2. Item Discussed: Chief Williams informed the board of the Fleet Agreement and that the cars are being processed for delivery. Enterprise will pick up the department old cars and they will subsidize the funds back to the City. At the moment the radios are being installed. Enterprise has already set up the maintenance to help save the department and once they are completed they will be delivered to the police department. Once the vehicles are ready to be assigned Chief will inform council so that they can witness the process of how and who they will be distributed to.

Councilwoman asked about the Take Home Policy: Chief informed her the City does have a policy in process. She did request a copy of the policy as well. The only person(s) that is allowed to take a City vehicle home are the once that are required to come out on an emergency call. There are only 3 officers that live outside of the county. Captain Moore has been doing a good job on checking the mileage and maintenance of the vehicles. Officers must have their cameras on at all time when they are conducting business with citizens. Captain Moore informed Council of how the City Court is set up, which is not the same way the County has their courtroom set. He did inform them that all doors are secured at all times and if Judge

Killian has any issues with anything she will/does inform the Captain. Chief Williams said the Police Department does not have any major issues and that the department is currently working on updating the SOP's as well working on our policies.

Action Taken:

Members Who Voted For:

Members Who Voted Against:

**3.** Item Discussed:

Action Taken:

Members Who Voted For:

Members Who Voted Against:

**4.** Item Discussed:

Action Taken:

Members Who Voted For:

Members Who Voted Against:

Meeting was adjourned at 5:00 PM

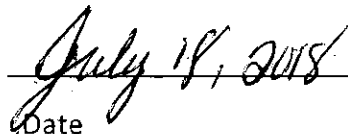
These minutes were prepared by:

Tamika McMullen

Printed Name



Signature



Date