



Evergreen Cemetery Commission Minutes July 11, 2018

Meeting call to order by: Deliaree Lann 5.30PM

Present: Deliaree Lann, Peggy Johnson, Tasheika Fourney, Suzanne Nisman, Scott Coleman

Quorum being established:

Motion to Approve: minutes from April 15th 2018;

1st Peggy Johnson, 2nd Deliaree Lann,

Unanimous vote 2-0; 1- Abstained Suzanne Nazian, Scott Coleman and Tasheika Fourney arrived late to the meeting.

1. Items discussed: New Business Plot Approval increase, discussion was made about comparison of plot prices with Rock Hill, Chester Memorial Gardens, and the City of Lancaster burial plot prices.

Rock Hill Flat Marker at	\$675.00 in the City and	\$2224.00 outside of the City
Chester Memorial	\$2291.00	1215.00/1595.00 Interment fee's
City of Chester	\$660.00	\$1100.00 outside of the City

Ms. Lann open the floor for discussion for suggestion for plot increases to increase plot cost

Ms. Jackson City Administrator had quotes of \$600.00, Chairman Lann had quotes of \$500.00, and Councilperson Angela Douglas had quotes of \$650.00 averages from local Churches around Chester, SC.

Councilperson Angela also discuss that \$17880.00 was collected versus number of plot sold over year.

Ms. Lann discuss changing the plot fee to 760.00 and 1200.00 with further discussion.

Ms. Suzanne Nazian requested to amended and made a motion to increase the cost from \$660.00 to \$760.00 for those in the City, and for those outside of the City be increased from \$1100.00 to \$1200.00 upon further discussion Ms. Nazian motion failed for lack of 2nd vote.

Ms. Lann then made a motion to increase the burial plot fee's from 660.00 to 860.00 inside the City and from 1100.00 to 1300.00 outside of the City. Peggy Johnson second the motion Vote 3-2 to approve the motion and recommendation to City Council.

For: Deliaree Lann, Peggy Johnson, Tasheika Fourney

Opposed: Suzanne Nazian, Scott Coleman

2. Items discussed: Ms. Nazian also requested the Chairman to discuss Cremation and Interments.

Public Works Director commented that creation and interment were already allowed at the cemetery.

Perpetual Care was Tabled for the next meeting.

1. Mr. Coleman discussed that there were 55 unknown Civil War Soldiers buried at Evergreen Cemetery with unknown markers. He requested that the Commission considered purchasing a marker from Gauden Monument as a unknown soldier head which he has priced at \$150.00. The Commission suggested that he consider first seeking outside donation from charitable organizations to help incur the cost of the head stone. He said he would seek outside donation and would bring back to the Commission his finding.
2. Ms. Nazian opposed using cemetery funds to help maintain lawncare cost and maintenance, fill in road pot holes repair, depress and sunken graves at Evergreen Cemetery to hire temporary help for grass cutting and lawncare services.
3. Ms. Jackson City Administrator discuss proposal for Contract Services
 - a. Hire a temporary service
 - b. Use Pardon and Parole Services which is a limited timed source
 - c. Use a portion of the Assistant Director Salary to hire temporary employees through a Temp Service.

Ms. Nazian opposed and made a motion to use Cemetery funding from other sources. Motion failed for lack of a second.

4. Ms. Jackson discussed the Procurement process that any contractor over 10,000.00 requires 3 bids, contracts under 9999.00 requires 2 bids and that local contractor would be encouraged to bid locally within the City.
5. Councilperson Angela Douglas discussed the limitation of the current City 2018/2019 Budget.
6. Ms. Nazian the city uses volunteer individuals, but was reminded that the City has Volunteer Waiver form that requires that all individual must sign if they wish to perform lawn maintenance on plots other than own personal plots.
7. The amounts discussed that were in the Evergreen Cemetery account:
 - a. 12,607.00 in the Columbia account
 - b. 80,300.00 Certificate of Deposit which has matured.
 - c. 15000.00 1 percent bond referendum money.
8. Ms. Lann made a motion to suggest a specified amount set aside for lawncare for 3 months in amount of \$3000.00 a month for 3 months. Ms. Nazian 2nd the motion.

Unanimous Vote 5-0 For: D. Lann, S. Nazian, T. Fourney, P. Johnson, S. Coleman Opposed. None

9. Motion to add 20.00 a month to help with annual perpetual care fee cost added to the burial fee permit. Peggy Johnson 1st, Suzanne Nazian 2nd, Unanimous Vote. 5-0

Chairman Lann made a motion to adjourn. 2nd by Scott Coleman Unanimous Vote 5-0

Minutes prepared by: Reginald Mcbeth Public Works Director