



PUBLIC WORKS COMMITTEE MEETING

December 6, 2017

5 p.m.

MINUTES

Present: Chairman Carlos Williams; Committee Members Angela Douglas and Annie Reid; Public Works Director Reginald McBeth and Clerk Sylvia Young.

Councilman Williams called meeting to order at 4:30 p.m.

Chairman Williams made a motion to table on the agenda items (F.) Public Works main facilities improvements and (G.) Grounds Maintenance. Mrs. Reid seconded the motion. The motion carried unanimously.

Ms. Douglas made a motion to add to the agenda Citizens Comments. Chairman Williams seconded motion. The motion carried unanimously.

Citizens Comments – Fred Brayers expressed his concerns about the city installing markers at Evergreen Cemetery. The Committee discussed the city policy on refundable markers and advised Sylvia Young to provide a listing of markers due for installation at Evergreen Cemetery, provide listing in annual increments format.

NEW BUSINESS:

City of Chester immediate areas of concerns – The Committee discussed out-sourcing jobs vs. in-house repairs. Much discussion on the following concerns: city clean-up, garbage collection containers, and employee relocation adjustments. City clean-up efforts includes following: Spring Clean-up, Earth Day and Strategic Planning.

Public Works Director and Assistant Director job – Councilwoman Douglas informed the Committee that the job descriptions need to be updated, especially before hiring an Assistant Director.

Wylie Park Clean-up – Mr. McBeth gave the Committee report on the status of the Wyle Park clean-up efforts. Working with Chris White, Recreation Director to help with clean-up.

TruVista Phones – Upgrades – Mr. McBeth provided a cost quote from Brian Taylor at TruVista to update phone system. The Committee discussed the possibility of integrating city phones. Chairman Williams advised Ms. Young to add to Council agenda Trivista and contact Brain Taylor to invite him to speak at next Council meeting to discuss integrating phone system.

Sanitation Equipment Objectives – Mr. McBeth gave the Committee a detailed report on equipment needs to review. Much discussion took place about outdated and ongoing repairs on current equipment. No action was taken.

Ordinance Review – COG Zoning Ordinance Technical Agreement - Mr. McBeth gave the Committee is report from calling the COG to update Zoning Map. The Committee discussed the important of updating map and complying with State laws.

Building Codes/Zoning Ordinance, Comp Plan, Zoning Ordinance – Mr. McBeth and the Committee discussed in detail ordinance enforcement, updating and a clear understanding of authority. No action was taken.

SCDOT Inter-Government Agreement – The Committee discussed SCDOT Inter-Government Agreement. No action was taken.

Chairman Williams made a motion that meeting convene into Executive Session to discuss an Individual garbage pickup – Contractual Matter and Personnel Matters – Public Works at 5:45 p.m. Mrs. Reid seconded the motion. The motion carried unanimously.

Chairman Williams made a motion that meeting reconvene into open session at 6:16 p.m. Ms. Douglas seconded the motion. The motion carried unanimously.

With no further discussion, Councilwoman Douglas made a motion to adjourn meeting at 6:16 p.m. Chairman Williams seconded the motion. The motion carried unanimously.

Respectfully Submitted By,

Sylvia Young