

CITY OF CHESTER

Finance Committee Meeting Minutes
 Public Safety Meeting Minutes
 Public Works Meeting Minutes
 Properties Meeting Minutes
 Recreation Meeting Minutes
(check which applies)

DATE OF MEETING: January 18, 2018

PRESENT: Mrs. Annie Reid, Mr. William King, Mr. William Killian, Captain Travis Moore, Chief Eric Williams, and Ms. Nettie Archie

ABSENT: Mrs. Linda Tinker, Chief Paul Caldwell

Meeting was called to order by: Mrs. Annie Reid at 10:36am PM

- 1. Item Discussed:** Councilman King discussed getting a report from the Fire Department concerning how many employees are on light duty and on worker's comp. Carla Roof will get him that report.
- 2. Item Discussed:** Mrs. Reid asked about structure of the Department. Chief Williams introduced himself and added that he got with Captain Moore. He stated that once he got with Captain Moore they looked the effectiveness of the structure at that time. Chief Williams stated that at this time the structure suits the Department well with the responsibilities and duties. He stated that the supervisors will be receiving more duties. Chief Williams expressed that Captain Moore is his second in Command. Captain Moore is to email a copy of the structure to all members. The question was asked when will he hiring freeze be lifted for two budgeted positions within the Department. Chief Williams stated that both positions are in the budget at this time and can be advertised and filled.
- 3. Item Discussed:** Chief Williams discussed in depth the vehicle issues with the Department. He stated that the Police Department is walking a thin line. He stated that vehicles are breaking down on the way to a call of service, and that is dangerous for the public. Members were presented with a vehicle packet to review different police packages. Chief Williams expressed that getting the recycle plan will cut the cost of maintenance tremendously. The question was asked about mileage and would we be responsible for mileage and the answer was No. Chief Williams stated that as of today he is 80% in the maintenance budget with several recalls pending from Dodge. Chief Williams stated that if the Department lose one more vehicle that the Department may have to go to a two-man vehicle. Chief Williams asked about an auction process. Carla Roof, HR Director, stated that the auction process is in ordinance form. Mr. Killian stated that the City need to find certified mechanics. Mr. Reid stated that she would like a comparison report for the next council meeting. Chief Williams stated that he can have a presentation by the next council meeting. Mrs. Reid asked about grants and Chief Williams expressed that he was attending a grant session and would be trying

to obtain \$200,000. Chief Williams stated that he will review the vehicle take home policy at a later time but needed to get vehicles that are operable first.

4. Item Discussed: It was discussed that officers' will use discretion when locking someone up based off the city's freeze. It was discussed that some offenses have a Mandatory arrest. Mr. King made mention of the E-tickets and about the systems and how they operate. It was explained that the Department has Ms. McMullen entering the data and submitting it to DMV. Mr. King also stated that Chief Williams make sure that the new cars the capability. It was discussed about tractor trailers coming over the hill. Mr. Killian stated that he has told them to put the signs further back. Carla Roof stated that she would get with Mr. McBeth and have him contact DOT for a survey. Mr. King made the recommendation to repost all the truck signs, and revamp the ordinance.

Executive Session:

Open Session: 11:57am Chief Williams stated that the Department's look will change in 30 days to the new uniforms.

Meeting was adjourned at 11:58 AM

These minutes were prepared by:

MaKeesharia S. Tobias

Printed Name

/s/ MaKeesharia S. Tobias

Signature

January 19, 2018

Date