

City of Chester
Kitchen Committee Meeting
March 26, 2018
4:00pm

Attendees: Councilwoman Susan Kovas (Chair), Councilwoman Angela Douglas, Reggie McBeth, Gloria Kellerhals, Ben Boyles and Shelley Watts

1. Call to Order

Chair Kovas called the meeting to order at 4:10

2. Old Business

- a. Kitchen Progress Update: McBeth said the heating and air system was running. Some things are at a stand-still due to funding. The leak in the building will require cutting a drain trough to direct water outside. The building's roof will need to be insulated, which will require a bid and a grant for funding. ADA requirements have been met in the 1st bathroom. Hand dryers will be added to the bathrooms
- b. Pavilion Grant Progress: Kovas said the architect will do a proposal for the pavilion. He will provide a basic plan with architect stamp. Kovas will email the committee members these plans.

3. New Business

- a. Kitchen Contract: Kellerhals and Boyles proposed the market become an Agribusiness Center with the Catawba Farm and Food Coalition coordinating the management of the farmers market, kitchen and community garden. The proposal states the CFFC will rent the building from the City. Douglas advised that various committees need to meet and an Agreement would need to be created. The City's attorney would need to approve all agreements before going to Council.

4. Adjourn

The meeting was adjourned at 5:20pm