

**Chester City Council Meeting**  
**December 12, 2016**  
**6:30 pm**  
**AGENDA**

- I Call to Order Council Meeting
- II Prayer
- III Pledge of Allegiance
- IV Citizens Forum
- V Administrative Report - Special Recognition  
Departmental Reports
- VI Approval of Minutes – 9-12-2016, 9-26-2016,10-10-2016,10-24-2016
- VII Unfinished Business
  - 1. Commission Appointments
  - 2. Selection Process VAWA Grant Judge
  - 3. Christmas Lights Invoice
- VIII New Business
  - 1. Adoption of Walk Chester Plan
  - 2. Hazard Mitigation Plan Resolution
  - 3. Hospitality Tax Application and Addendum
  - 4. Employee Incentive
  - 5. Update of City Property Improvements – Jake McGillis
  - 6. Industrial Kitchen/Farmers Market Heat and Air – Councilwoman Kovas
  - 7. COG Update – Mayor Caldwell
  - 8. VC3 – Dustin Tucker
  - 9. Sharp Managed Network Services
- IX Executive Session
  - 1. Contractual Matter – IT Services
  - 2. Personnel Matter – Administrative Department

**Council may take action on matters discussed in Executive Session.**

## **GUIDELINES FOR ADDRESSING CHESTER CITY COUNCIL**

### **Citizens Forum:**

- Please sign the sign-in sheet upon arrival.
- Must state name and address.
- Each citizen will be limited to two (2) minutes.

### **Petitioners:** (A maximum of 5 petitioners will be allowed per meeting.)

- Must be placed on the agenda prior to noon on the Thursday before the Council Meeting on Monday.
- Must state name and address.
- Each petitioner will be limited to three (3) minutes.

### **Public Hearings:**

- Must sign the sign-in sheet upon arrival.
- Must state name and address.
- Each speaker will be limited to a three-minute presentation.

### **When introduced, Please:**

- Approach the podium.
- Speak loudly and clearly making sure that the microphone is not obstructed.
- DO NOT address the audience - direct all comments to Council.
- DO NOT approach the Council table unless directed.
- Allow Council the opportunity to ask questions when finished.

### **Anyone addressing Council will be called out of order if you:**

- Use profanity.
- Stray from the subject.
- Make comments personally attacking an individual member of Council.
- Exceed the time limit.
- Speak from the audience when not on the agenda.
- Make threats or derogatory remarks toward individuals.

