



**PUBLIC WORKS COMMITTEE MEETING
MONDAY, JUNE 1, 2020**

VIRTUAL WEBINAR LINK:
<https://us02web.zoom.us/j/86020348430>

MINUTES

PUBLIC WORKS COMMITTEE MEETING – 3:00 P.M.

PRESENT: Chairwoman Susan Kovas; Committee Member Angela Douglas; City Administrator Stephanie Jackson; Public Works Director Reginald McBeth; and Payroll Specialist/Public Works Clerk Sylvia Young.

CALL TO ORDER: The meeting was called to order by Chairwoman Kovas at 3:00 p.m.

OLD BUSINESS:

Public Works Director Report – Mr. McBeth provided the Committee with a detailed report concerning Public Works Department projects and building permits. He informed the Committee that trucks were on the road removing brush and debris from streets. He reported an increase in residential garbage collection due to COVID-19 quarantine and school closings. Also, landfill tickets have increased. Certified letters have been sent out to property owners in reference to abandoned vehicles and abandoned vehicles are being removed. Discussion took place concerning new residential and rental constructions within the city limits.

City Hall Repairs – Mr. McBeth provided the Committee with an update concerning the City Hall roofing repair project. He informed the Committee that he had met with the roofing contractor in reference to the completion of repairs. An inspection of roof repairs has been completed and signed off on by Mr. McBeth. One of the two tower clock motors need to be repaired which is reason for why the clock was not operating. Mrs. Jackson informed the Committee that she was aware of damaged clock motor and she have received a quote for repairs cost of \$1,200. Discussion took place concerning floor repairs needed upstairs near the clock and finalizing roofing repairs. In conclusion, Mr. McBeth was glad to report to the Committee that the roof looks great and building will no longer have roofing issues.

City Owned Properties – Chairwoman Kovas request an update from Mr. McBeth concerning contractual lawncare maintenance quotes for city owned properties. Mr. McBeth provided the Committee with an update concerning three quotes received for lawncare maintenance. Discussion took place concerning

quotes received. After discussion, the Committee request that Mr. McBeth contact contractors to ask for separate quotes for vacant lots and Downtown lawncare maintenance.

Commercial Rental Registry – Discussion to place concerning Commercial Rental Registry. The Committee strategized ideas for Commercial Rental Registry ordinance revisions. Mr. McBeth gave the Committee an update concerning vacant commercial buildings.

NEW BUSINESS:

Recognition of Beautiful Yards Campaign – Mrs. Jackson informed the Committee about the beautification campaign that will recognize property owners for well-maintained yards. Mrs. Jackson showed the Committee the beautification flyer and provided highlights concerning the beautification award. Ms. Young provided the Committee with additional information concerning the beautification award and deadline dates. Discussion took place concerning the mulch ordinance that Council will discuss on June 27th meeting.

Garbage Collection - Mr. McBeth gave the Committee an update concerning truck repairs, garbage collection and fees. Discussion took place concerning Mrs. McBeth proposal to contract garbage collection services. Public Works Department will continue to provide services for recycling, leaf removal, backyard service etc., services provided are outline within the proposal. Current staffing will become contractors' employees instead of the City. Mr. McBeth stated that looking at equipment cost, employee cost and maintenance cost, this proposal would help the budget and allow a smooth transition. Chairwoman Kovas asked Mr. McBeth to bring back to the Committee a proposal cost analogy for discussion at next meeting.

Recycling - Discussion took place concerning recycling items and the cost for recycling. Chairwoman Kovas informed the Committee that she had attended a career fair where Sun Fiber in Richburg demonstrated how their product are made with plastic. She stated how beneficial it would be for the City to connect with businesses like Sun Fiber to help with plastic recycling. Discussion took place concerning disposal of tires, tires usage in playgrounds and grants. Ms. Douglas told the Committee that Fisher Glass Recycling in North Charleston, SC uses glass to make countertops that are very expensive. She expressed how important it would be for the City to connect with a company that could use recycled glass. Discussion took place concerning how other municipalities were developing new innovative recycling ideas.

With no further business, Chairwoman Kovas made a motion to adjourn at 4:25 p.m. Councilwoman Douglas seconded motion. The motion carried unanimously.

Respectfully submitted by,

Sylvia Young