



PUBLIC WORKS COMMITTEE MEETING  
CITY HALL CONFERENCE ROOM

MINUTES

October 17, 2019 at 4:30 p.m.

**PRESENT:** Chairwoman Betty Bagley; Committee Members, Councilwoman Susan Kovas and Councilman William King; City Administrator Stephanie Jackson; Public Works Director Reginald McBeth; David Ford and Public Works Clerk/Payroll Specialist Sylvia Young.

Chairwoman Betty Bagley called the meeting to order at 4:30 p.m.

**OLD BUSINESS:**

**Contract for Lawn Care** - Chairwoman Bagley requested an update from McBeth on bids for lawn care service. Mr. McBeth provided the Committee with an update on bids for lawn care service. Also, he provided the Committee with handouts with bidder information. The Committee reviewed bids submitted for lawn care service. Chairwoman Bagley expressed her concerns about lot clearing fees being added to property taxes at County. She stated that she will check into matter with County Treasurer. Mrs. Jackson questioned the Committee about where monies would come from to pay for lawn care service. After much discussion, the Committee decided to accept item as information for discussion and no action was taken. Item was held to place back on the agenda for discussion at next meeting.

**Wesley Memorial Methodist Church Parking Lot Bid** - Mr. McBeth gave the Committee an update concerning parking lot repairs at Wesley Memorial Methodist Church. The Committee and Mr. McBeth discussed cost for parking lot repairs and rerouting drivers to avoid continued parking lot damage. After much discussion, Councilwoman Kovas made a motion to make a recommendation to Council to accept SMI bid for parking lot repairs at Wesley Memorial Methodist Church in the amount of \$3,700. Chairwoman Bagley second motion. The motion carried with none opposing.

**Replacement of Trees** – Chairwoman Bagley request an update on the replacement of trees downtown. Mr. David Ford provided the Committee with a handout with information on the preferred replacement tree type. After discussion, Chairwoman Bagley request to receive more tree replacement options. No action was taken on item. Item was held to put back on the agenda for discussion at next meeting.

**Vehicle Leasing Agreement** – Chairwoman Bagley and Committee discussed the pros and cons of the Vehicle Leasing Agreement. Mr. McBeth provided the Committee with an update on the condition of vehicles within the Public Works Department. The Committee discussed options to utilize one cent sale tax monies for the following projects:

- Cost to replace building at Public Works Department to house vehicles and grant match
- Cost to purchase vs lease vehicles for department, 10-year cycle to replace vehicles
- Vehicles Needed: Bucket, recycling, sweeper and garbage trucks

After discussion, Chairwoman Bagley recommended that Mr. McBeth apply for available USDA grants to assist with the purchase of needed equipment and vehicles at the Public Works Department.

**Beautification Partnership** - Mrs. Jackson provided the Committee with an update on the beautification partnership. No action was taken on item. Item tabled for discussion at next meeting.

**NEW BUSINESS:**

**Leaf Pick-Up** - Chairwoman Bagley request an update on leaf pick-up. Mr. McBeth provided the Committee with an update concerning leaf pick-up schedule. Mr. McBeth and the Committee discussed the removal of items and items prohibited for pick-up such as construction debris. After discussion, Chairwoman Bagley advised Mr. McBeth to contact property owner at West End Street in reference to construction debris and the removal of items.

Upon Mrs. Jackson's request, Chairwoman Bagley added to the agenda the discussion on the cost for putting lights onto trees downtown during the holidays. The Committee discussed the cost for putting lights on the trees and holiday events schedule for downtown. The Committee instructed Mr. McBeth to check city receptacles at trees for the installation of lights.

With no further discussion, the meeting adjourned at 6:19 p.m.

Respectfully Submitted By,

*Sylvia Young*

Sylvia Young  
Public Works Clerk