

## Evergreen Cemetery Commission Minutes

November 14, 2018

Peggy Johnson called the meeting to order because Chairwoman Ms. Lann arrived late to meeting at 5:45pm

Present Peggy Johnson, Susan Nazian, Scott Coleman, Delia Lann

Minutes Peggy Johnson called for the approval of the minutes. 2<sup>nd</sup> by Ms. Suzanne Nazian Discussion Ms. Nazian motion to amend the minutes. She submitted corrections from the previous minutes. The motion was 2<sup>nd</sup> by Scott Coleman to accept the changes to the minutes of the previous minutes by Ms. Nazian (See attachment)

Peggy Johnson called for the vote approved the minutes. Motion carried 4-0.

Discussion Ms. Nazian ask to discuss the Cemetery project bid items approved by City Council

- a) Administrator Stephanie Jackson submitted main gate fencing for idea suggestion for the front entrances to the Cemetery main gate entrance, and secondary gate closures. The members reviewed the preliminary samples and had no disagreement of samples submitted.
- b) Ms. Jackson would contact fence contractors to receive the required two estimate bids per purchase procurement policy for the proposed gates at front and side entrances
- c) Cost estimates of asphalt paving of the roadway throughout the cemetery. Ms. Jackson ask would it be the cost be cheaper to repaved versus repairing since repairing doesn't resolved the main issue of rain and cold temperature would cause continued pavement upheaval
- d) Updating the foot marker monument list since several vendors have close or gone out of business.
- e) Scott Coleman and Ms. Nazian discuss to see if Gauden Monument would offer head stone and grave repairs to damaged graves.

No further business on the agenda Chairperson Lann call for motion to adjourn Ms. Nazian motioned, Peggy Johnson 2<sup>nd</sup>. Vote unanimous 4-0

Meeting adjourned at 7:00 pm

Minutes by Reginald McBeth, City of Chester Public Works Director

**Attachments submitted by Ms. Susan Nazian as her corrections to the minutes prepared for from the October 10, 2018 Evergreen Commission meeting.**

**Attachment 1**

Whereas repairs approved by the Evergreen Cemetery Commission on February 15, 2018 have yet to be addressed, we urge the City Council to accept our recommendation and to implement with all deliberate speed by immediately.

**Attachment 2**

Under Old Business

Whereas up.... have been pending.....we urge the Council to implement then will all deliberate speed by immediately seeking and accepting bids for the work not covered by the Public Works Department to wit: A, B, C and D on the list already accepted and made part of our Minutes. It is further recommended that the cost for these items alone be covered by using the A tax monies already designated for the cemetery in the city budget, and secondly, the money in the S.C. Government account for perpetual care. We urge proper accounting procedures be used and the report presented to the Commission as a matter of information, record keeping and future planning.