

**Chester City Council Meeting**  
**September 9, 2013, 6:30 pm**  
**Minutes**

PRESENT: Mayor Wanda Y. Stringfellow, Council Members Odell Williams, Betty Bagley, Susan Kovas, King Thompson, William Killian, Annie M. Reid, George Caldwell, Linda Tinker; City Administrator Sandi Worthy, Human Resources Director Carla Roof and City Attorney April Counterman.

CITIZENS FORUM: Mr. David Claytor - Second Thursday Blues. Mr. Drink Small will be here next Thursday to grace our city. I would like to propose a proclamation or key to the city for Mr. Drink Small. We would like to present some type of recognition from our city.

PETITIONERS: Katie Rishenbarger – 4-H, Science on the Move - Mrs. Rishenbarger provided a presentation to Council explaining the program and requesting partnership with the city and community.

City Coat Drive – Jack Sink informed Council the Parks and Recreation Department is working with the Police Department on a Coat Drive and asking for donations and the coats. The coats will be distributed on December 6, 2013. New or used will be accepted as well as blankets.

Ms. Jessie Boulware presented to Council issues concerning the police department. When you really need a police, where are they? It is time for someone to speak out. Ms. Boulware read a long list of complaints to Council.

MINUTES: Councilwoman Tinker made a motion to approve the minutes of the June 10, June 24, July 1, July 8, July 11, July 22, and August 12, 2013. Councilwoman Bagley seconded the motion. The motion carried unanimously.

**ADMINISTRATIVE REPORT:**

MEMORANDUM OF UNDERSTANDING between the Citizens Alliance and the City of Chester was presented to Council. Councilman Thompson made a motion to approve the memorandum agreement as presented. Councilwoman Tinker seconded the motion. The motion carried unanimously.

## The Chester Citizens Alliance

"Working together for a better Chester"  
639 Mockingbird Drive, Chester, SC 29706

### Memorandum of Understanding (MOU) Between Chester Citizens Alliance (CCA) and the City of Chester

The objective(s) is to provide the City of Chester, SC with a Food Manufacturing Facility/DHEC approved kitchen located at the Chester Farmers and Artisan Market at 116 Columbia Street, Chester, SC 29706. This facility will be used by citizens of the City of Chester as well as the surrounding area for activities to encourage better nutrition in the community as well as a site for food manufacturing which is an economic development project for the City.

Period of time of MOU: July 1, 2013 to June 30, 2015

The *Chester Citizens Alliance* agrees to:

1. Donate/give to the City of Chester equipment and materials to build the kitchen valued up to but not exceeding the total amount of the USDA grant of \$99,500;
2. Work with the City of Chester as advisors on this project to develop activities and programs for this facility.

The *City of Chester* agrees to:

1. Respect the integrity of the CCA, which is a 501c3 non-profit organization, and its dedication to its service to the community;
2. Serve as fiduciary agent in building and equipping the kitchen which will then be reimbursed by the USDA for an amount of no more than \$99,500;
3. Co-organize and administer the activities of the kitchen in collaboration with other grant partners in scheduling workshops, providing training space, and supporting the utilization of the kitchen.
4. Allow the City Administrator to co-ordinate, monitor and assess the implementation of the MOU;
5. Provide the CCA with periodic updates during the period covered by the MOU and a short written report summarizing results at the conclusion of the MOU;

This agreement may be amended at any time with the mutual consent of the parties.



Gloria Kellerhals, Chairman

Chester Citizens Alliance

Date 9/12/2013



Wanda Stringfellow, Mayor

City of Chester

COMMISSION APPOINTMENTS: Councilwoman Bagley made a motion to reappoint Susan Treveiler to the Chester Zoning Board of Appeals. Councilwoman Kovas seconded the motion. The motion carried

unanimously. Mayor Stringfellow requested that Council bring back recommendations for the other openings at the next scheduled meeting.

With no further business, Councilwoman Tinker made a motion to adjourn at 7:30 pm. Mayor Pro Tempore Reid seconded the motion. The motion carried unanimously.

Respectfully submitted,

Carla Roof