



**CHESTER CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBERS**

Monday, June 25, 2018, 6:30 p.m.

MINUTES

Present: Mayor George Caldwell; Council Members Betty Bagley, Annie Reid, Angela Douglas, William Killian, William King and Carlos Williams; City Administrator Stephanie Jackson, City Attorney Latonya Edwards, Human Resources Director Carla Roof and Payroll Clerk/Interim Clerk to Council Sylvia Young.

Absent: Council Members Linda Tinker and Susan Kovas

Call to Order: Mayor George Caldwell called meeting to order at 6:30 p.m.

Prayer: Councilman Williams led in prayer.

Pledge of Allegiance: Mayor George Caldwell and Council recited the Pledge of Allegiance.

CITIZENS FORUM:

Ann B. Torbert – Dixie Girls Softball League – Mrs. Ann B. Torbert request Council’s financial assistance for Dixie Girls Softball League to play in the state tournament on July 6th thru June 11th, 2018. She informed Council that the softball team is known as the Ponytails Division with twelve team players and three coaches that will be attending the state tournament and she provided them with an itinerary for the trip. She informed Council that the softball team would greatly appreciate funding to assist with trip for softball team to attend the state tournament.

Michael Halsey – Mr. Michael Halsey gave Council fliers with information about the Pretty in Pink 2018 Women Flag Football and Senior Olympics 2019. He spoke to Council about the events his lodge was promoting in the community. Mr. Halsey asked for Council’s approval to use the recreation facility for events. Councilwoman Douglas asked Mr. Halsey to present his request to the Recreation Committee for their recommendation to Council. Councilman Killian informed Mr. Halsey that Christopher White, Recreation Director will notify him when the Recreation Committee schedules their next meeting. Mr. Halsey gave Council an update concerning the First Responders Valor Parade.

PETITIONER:

Courtroom Security – City Administrator Jackson/Judge Wylie Frederick – Judge Frederick presented to Council a presentation concerning courtroom security. Judge Frederick expressed to Council that courtroom security was needed due to current courtroom layout. He provided Council with two courtroom floor designs along with the cost for renovations. The estimated cost for courtroom renovations is projected at \$110,000, the county has an approved bond amount towards the cost with a remaining balance of \$21,312.47. Judge Frederick asked the city for financial assistance with the courtroom renovations. Judge Frederick and Council discussed courtroom renovations. Council request that Judge

Frederick allow the Finance Committee to review his request and provide Council with their recommendation.

DEPARTMENTAL REPORTS:

Administrative – Report in package. Mrs. Jackson and Council discussed Council taking a group picture. Council informed Mrs. Jackson that no action was needed to approve Council’s group picture and they liked her idea.

Finance – Report in package.

Fire – Report in package.

Human Resources – Report in package.

Police Department – Report in package. Councilwoman Bagley thanked Chief of Police Eric Williams and Police Department for providing staff with lunch on Friday, June 22, 2018.

Public Works – Report in package. Councilwoman Douglas request that Mr. McBeth include tonnage and narratives within the departmental report. Mr. McBeth stated to Council that items requested will be included in July’s report. Mr. McBeth and Council discussed Evergreen Cemetery vegetation overgrowth and community complaints about cemetery appearance.

Recreation – Report in package.

Councilman King made a motion to accept departmental reports with any necessary corrections. Councilman Killian seconded the motion. The motion carried unanimously.

COMMITTEE REPORTS:

Finance – May 7, 2018, May 14, 2018 and June 11, 2018 Minutes in package. Councilwoman Bagley gave Council a report concerning the Finance Committee.

Properties – Councilwoman Bagley gave Council a report concerning the Properties Committee.

Public Safety – April 16, 2018 and May 7, 2018 meeting minutes in package. Councilwoman Reid gave Council a report concerning the Public Safety Committee.

Public Works – April 18, 2018 and May 16, 2018 meeting minutes in package. Councilman Williams gave Council a report concerning the Public Works Committee.

Recreation – April 30, 2018 meeting minutes in package. Councilman Killian gave Council a report concerning the Recreation Committee. Christopher White gave Council an update concerning the school district.

Councilman King made a motion to accept committee reports as presented in package with any necessary corrections. Councilman Killian seconded the motion. The motion carried unanimously.

COMMISSION REPORTS:

Evergreen Cemetery – No report. Councilwoman Douglas informed Council that a meeting has been scheduled.

Historic Preservation – May 3, 2018 report in package.

Planning Commission – No report.

Zoning Board of Appeals – No report.

Housing Authority – No report.

Recreation – No report.

Councilwoman Bagley made a motion to accept Commission Reports as presented in package with any necessary corrections. Councilman Killian seconded the motion. The motion carried unanimously.

AD-HOC COMMITTEE REPORTS:

Kitchen Committee – Councilwoman Douglas gave Council an update concerning kitchen renovations. Councilwoman Douglas informed Council that Chairwoman Kovas was out of town and no meeting has been scheduled. Mayor Caldwell stated to Council that the building renovations are beautiful. He thanked the committee for a wonderful job with kitchen renovations. He invited the community to visit the Farmers Market to view the renovations for themselves. Councilwoman Douglas informed Council that the building has been renamed from the Farmers Market and Kitchen to the Chester Agricultural Center because the building will incorporate the community garden, the pavilion due to come, the kitchen and the farmers market.

Economic Development Committee – Councilwoman Bagley informed Council that the committee has not had a meeting.

Councilman King made a motion to receive reports as information. Councilman Killian seconded the motion. The motion carried unanimously.

NEW BUSINESS:

Contract for Fire Protection Approval – Mayor Caldwell stated that the city has received the *Contract for Fire Protection* entered as of July 1, 2018, by and between the City of Chester and the Chester Fire District. Councilwoman Reid made a motion to approve the *Contract for Fire Protection* from the Fire District. Councilman Killian seconded the motion. The motion carried unanimously.

First Reading Ordinance 2018-03 - Fiscal Year Budget 2018-19 – Councilwoman Reid read to Council the First Reading Ordinance 2018-03 - Fiscal Year Budget 2018-19. Councilwoman Bagley made motion to accept the First Reading Ordinance 2018-03 Fiscal Year Budget 2018-19. Councilwoman Reid seconded the motion. During discussion, Councilwoman Douglas stated that she had some questions and concerns about the ordinance. Councilwoman Douglas addressed the following questions and concerns to Council and Mr. Baker:

- Mileage rate
- Insurance liability and workers compensation

- Printing cost
- Increased utility cost at City Hall
- Salaries
- Local option sales tax and hospitality tax updates
- No outline on scheduled fees for mulch.

Councilwoman Douglas expressed the following concerns about the budget to Council and Attorney Edwards:

- **Section 5:** Council/Committee awareness about the transfer between line items.
- **Section 7:** Certified Public Accountant (CPA) requirements for small originations.
- **Section 8:** Following procurements guidelines as it pertains to contracts.
- **Section 11:** Add the statement, “that are destroyed or otherwise disposed of”, to follow the compliance of state laws.
- **Section 12:** This ordinance replaces other ordinances that we don’t want to replace.

Mayor Caldwell stated to Council that all that were in favor of ordinance with necessary changes and corrections to please raise their hands. The motion carried with Council Members William King, Angela Douglas and William Killian opposing.

Reassignment of Municipal Clerk Duties and Day to Day Operation Duties – Carla Roof informed Council that she added item on agenda to return primary Municipal Clerk to Council and day to day operation duties to assigned employees due to the hiring of City Administrator. No motion was required to return duties.

EXECUTIVE SESSION:

At 8:03 p.m., Councilman King made a motion that Council convene into Executive Session to discuss a Legal Update Tax Sale Matter- Attorney Edwards. Councilman Killian seconded the motion. The motion carried with Mayor Caldwell opposing.

At 8:30 p.m., Councilman King made a motion that Council reconvene from Executive Session. Councilman Killian seconded the motion. The motion carried unanimously. Mayor Caldwell stated that while Council was in Executive Session they discussed a Legal Update Tax Sale Matter – Attorney Edwards. No action was taken. Councilwoman Bagley made a motion to adjourn meeting. Councilman King seconded motion. The Council meeting adjourned at 8:30 p.m.

Sincerely submitted by,

Sylvia Young